

**Minutes of the Extra-Ordinary Meeting  
of Warminster Town Council  
on Monday 27<sup>th</sup> February 2023 at 6:30pm  
held at the Civic Centre,  
Sambourne Road, Warminster, BA12 8LB**

**Membership:**

<b>Cllr Allensby (West)</b>	*	<b>Cllr Keeble (West) Vice Chairman of the Council and Deputy Mayor</b>	*
<b>Cllr Brett (East)</b>	*	<b>Vacancy (East)</b>	
<b>Cllr Cooper (Broadway)</b>	*	<b>Cllr Macfarlane (West)</b>	*
<b>Cllr Davis (East)</b>	*	<b>Cllr Parks (North)</b>	A
<b>Cllr Fraser (West)</b>	*	<b>Cllr Robbins (East) Chairman of the Council and Mayor</b>	*
<b>Cllr Fryer (Broadway)</b>	*	<b>Cllr Syme (Broadway)</b>	*
<b>Cllr Jeffries (North)</b>	*		

**Key:** \* Present    A Apologies    AB Absent

**In attendance:**

**Officers:** Tom Dommett, (Town Clerk and RFO), Stuart Atherton (Committees and Administration Clerk)

**Unitary Councillor:** 0

**Press:** 0

**Members of the public:** 1

**FC/22/113    Apologies for Absence**

Apologies were received and accepted from Cllrs Parks.

**FC/22/114    Declarations of Interest**

There were no declarations of interest under Warminster Town Council's Code of Conduct, issued in accordance with the Localism Act 2011.

**FC/22/115    Chairman's Announcements**

There were no Chairman's announcements

**FC/22/116    Questions**

There were no questions submitted in advance by members prior to the meeting.

**FC/22/117    Public Participation**

There was no public participation.

**FC/22/118    To Authorise the sealing of Documents**

**Members resolved to enter into a Grant Agreement for the Provision of the Wiltshire Towns Programme - Activity Generation Allocation Funding so that Warminster Town Council receive the grant to fund:**

- **Improvement and expansion of existing events (e.g. Spring in the Park, Christmas Light Switch on, Window competitions) and hold new events (e.g. Book Festival, Ice cream and Bubbles Festival, Bandstand events, indoor market). £10,000**
- **Development of greater pedestrian circulation around the town centre and create longer dwell time via signage, information boards, visitor guide, town trails, maps, improved online presence and publicity.        £10,000**

**Total Grant   £20,000**

**FC/22/119    Brown and White Tourism Signs**

**Members approved the expenditure for 5 Brown & White Tourism signs that are positioned at 5 locations on entry or on the way towards Warminster, in need of updating with the purpose of attracting visitors to Warminster. The cost being, £4250 for the signs and £650 for Wiltshire Council's Project management, total £4,900. Funding to come from the Earmarked Reserves for Capital Projects.**

**FC/22/120    Communications**

Members did not request for a press release to be issued

**Meeting closed 6:40 pm**

Minutes from this meeting will be available to all members of the public either from our website [www.warminster.uk.com](http://www.warminster.uk.com) or by contacting us at Warminster Civic Centre.

Next Full Council meeting to be held on Monday 27<sup>th</sup> March 2023